

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Thursday, December 15, 2022**

**7:00 P.M.**

**Administration Building – Board Room**

**MINUTES**

Meryl W. Ben-Levy, President  
Michael Levine, Vice President  
David Dubner  
Alison Gilbert

**ALSO PRESENT**

|                    |  |
|--------------------|--|
| Allison Brown      | Superintendent   |
| Susan Warren       | Assistant Superintendent for Business and Administration |
| Nancy Carney Jones | District Clerk   |

**ABSENT**

|                   |  |
|-------------------|--|
| Robert Koonin     |  |
| David Seinfeld    |  |
| Bruce Valauri     |  |
| Michael Goldspiel | Assistant Superintendent for Secondary Education |
| Karina Báez       | Assistant Superintendent for Primary Education   |
| Lindsay Cohen     | Student Delegate                                 |

Ms. Ben-Levy called the meeting to order at 7:00 pm

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

**7:00 p.m. Public Hearings**

- **Real Property Tax Exemptions for Senior Citizens**
- **Real Property Tax Exemptions for Persons with Disabilities and Limited Income**

Ms. Ben-Levy called the public hearings to order at 7:00 p.m. She asked for public comment on the proposed Real Property Tax Exemptions for Senior Citizens and the proposed Real Property Tax Exemptions for Persons with Disabilities and Limited Income. Since there was no public comment, Ms. Ben-Levy closed the public hearing at 7:01 p.m.

The Board reconvened in Public Session at 7:01 p.m.

### **Treasurer's Report**

Recommendation to accept the Treasurer's Report for October 2022 (**Attachment T**)

**Ms. Ben-Levy moved, seconded by Mr. Levine carried by a vote of 4-0, (Messrs. Koonin, Seinfeld and Dr. Valauri absent) to accept the Treasurer's Report for October 2022.**

Ms. Ware presented the Treasurer's reports for the month October 2022. She commented on the school lunch fund, revenue and expenses. There were no questions from the members of the Board of Education.

### **Claims Audit Report**

Recommendation to accept the Claims Auditor's Report for October 2022

**Ms. Ben-Levy moved, seconded by Mr. Dubner carried by a vote of 4-0, (Messrs. Koonin, Seinfeld and Dr. Valauri absent) to accept the Claims Auditors Report for October 2022**

Recommendation to accept the minutes from the following meeting(s):  
November 17, 2022

**Ms. Ben-Levy moved, seconded by Mr. Levine, carried by a vote of 4-0, (Messrs. Koonin, Seinfeld and Dr. Valauri absent) to accept the minutes for November 17, 2022**

### **Board President's Comments**

Ms. Ben-Levy waived her comments this evening due to the interest of everyone's health. She wished everyone a happy, healthy, joyful holiday season, and looks forward to seeing everyone in the New Year.

### **Superintendent's Comments**

Ms. Brown will be sending out a communication on behalf of the Board of Education and Administration to the school community to wish everyone a wonderful holiday season.

### **Student Delegate's Comments**

Ms. Cohen was not in attendance this evening.

## **PUBLIC COMMENT Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen to citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you.

No public comment.

**Ms. Ben-Levy made a motion to adopt the agenda and the addendum as a consent agenda.**

**Ms. Ben-Levy moved, Mr. Levine seconded and carried by a vote of 4-0, (Messrs. Koonin, Seinfeld and Dr. Valauri absent) to adopt the agenda and agenda addendum as a consent agenda.**

**Ms. Warren called from the floor to correct the October 13, 2022 agenda item BOE.4.**

**This agenda item appeared on the October 13, 2022 board agenda. The terms of the agreement were incorrect. The start date of the agreement is July 1, 2021 not July 1, 2022.**

**Ms. Ben-Levy made a motion to correct retroactively the October 13, 2022 agenda to reflect the correct date of the agreement. .**

**Ms. Ben-Levy moved, Mr. Levine seconded, and carried by a vote of 4-0, (Messrs. Koonin, Seinfeld and Dr. Valauri absent), to correct retroactively the October 13, 2022 minutes, previously approved by the Board of Education.**

**BOE.4 WHEREAS**, the collective bargaining agreement covering the period July 1, 2016- June 30, 2021 between the Roslyn Union Free School District (hereinafter "School District") and the Roslyn Custodial-Bus Drivers and Maintenance Association (hereinafter "Association") expired on June 30, 2021;

**WHEREAS**, representatives of the respective parties have engaged in negotiations for a successor agreement to said expiring labor agreement; and

**WHEREAS**, the representatives of the School District and the Association memorialized their agreement in a Memorandum of Agreement providing for a new collective bargaining agreement for the term of July 1, 2021 ~~July 1, 2022~~ through June 30, 2027,

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District herewith ratifies the Memorandum of Agreement hereinabove referenced; and,

**BE IT FURTHER RESOLVED**, that the Board of Education hereby authorizes the Board President and the Superintendent of Schools to execute a more formal agreement incorporating the terms of said Memorandum of Agreement into a more

formal written agreement and further authorizes the Board President and the Superintendent of Schools to execute said formal written agreement.

**Ms. Brown called from the floor to revise agenda item P.1 item 15 to reflect the change of location from MS (Middle School) to EH (East Hills). The addendum reflects this revision.**

**Ms. Ben-Levy moved, Mr. Levine seconded and carried by a vote of 4-0, (Messrs. Koonin, Seinfeld and Dr. Valauri absent) to adopt the consent agenda and addendum.**

**ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

**PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**Addendum**

**P.1 Professional**

| Item | Name               | Action      | Position / Replacing            | Location | From                 | To                  | Tenure Area | Certification / Class / Step / Salary   |
|------|--------------------|-------------|---------------------------------|----------|----------------------|---------------------|-------------|---|
| 31   | Jacqueline Diffley | Appointment | Leave Replacement (L. McGovern) | HTS      | On or About 12/19/22 | On or About 6/30/23 |             | Childhood Ed & Students w/Disabilities Birth-Gr. 6, BA/Step 1**, Per RTA Contract |

|    |                  |                        |                             |                            |          |         |  |                  |
|----|------------------|------------------------|-----------------------------|----------------------------|----------|---------|--|------------------|
|    |                  | Delete #4 on Orig. P.1 |                             |                            |          |         |  |                  |
| 15 | Mark Steinmuller | Appointment            | Lunch Recreation Specialist | <b>Revised Location MS</b> | 12/16/22 | 6/30/23 |  | Per RTA Contract |

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Long Island University – C.W. Post  
 Services: 2023 High School graduation at Tilles Center on June 23, 2023 (Rehearsal June 20, 2023)  
 Total estimated to be \$18,450.00  
 (Agreement is subject to both review and approval by district counsel and the governor’s executive order regarding public gatherings and state and local conditions)
- (ii) Contractor: North Shore School District  
 Services: District of Location Special Education Services for IEP service requirements for 1 student residing in Roslyn attending private school in North Shore for the 2022-23 school year  
 Fees: Total estimated to be \$7,500.00
- (iii) Contractee: Locust Valley Union Free School District  
 Services: One (1) student from Locust Valley to attend Roslyn Public Schools for the 2022-23 school year (December 13, 2022 through June 23, 2023)  
 Fees: Total estimated to be \$55,500.00 (Prorated) (Roslyn to receive)

Recommendation to **amend** the following contract (iv) which was approved by the Board of Education on June 23, 2022 (item B.1. (v)), and first amended on September 22, 2022 (item B.1. (vi)):

- (iv) \*Contractor: Blue Sea Educational Consulting, Inc.  
 Services: Various services for the 2022-23 school year as specified in the agreement  
 Fees: Total estimated to be \$10,000.00 (\$480.00 for the summer program; \$9,520.00 for the school year) (paid via 611 grant)

Recommendation to **amend** the following contract (v) which was approved by the Board of Education on June 23, 2022 (item B.1. (xii)):

- (v) \*Contractor: Foundations Occupational Therapy  
 Services: Various services for the 2022-23 school year as specified in the agreement  
 Fees: Total estimated to be \$111,500.00 (\$7,500.00 for the summer program; \$104,000.00 for the school year *with \$87,266.60 being paid via an ARPA grant*)

Recommendation to **rescind** the following contract (vi) which was approved by the Board of Education on November 17, 2022 (item B.1. (iv)):

- (vi) Contractee: Hauppauge Union Free School District  
 Services: One (1) student from Hauppauge to attend Roslyn Public Schools for the 2022-23 school year (November 21, 2022 through June 23, 2023)  
 Fees: Total estimated to be \$61,861.11 (Prorated) (Roslyn to receive)

**The following items [(vii and viii)] are “flow-through” grants which pass through the district special aid fund but have no impact on our general fund budget**

- Contractor: Ascent: A School for Individuals with Autism  
 Services: Instructional services for the 2022-23 school year  
 Fees: **611 Grant**  
 \$1,973.00 per student (1 student)  
 Total will be \$1,973.00

- (vii) Contractor: Variety Child Learning Center  
 Services: Instructional services for the 2022-23 school year  
 Fees: **619 Grant**  
 \$646.00 per student (4 students)  
 Total will be \$2,584.00

**B.2.** Recommendation to approve Capital Budget Appropriation Transfers as per attached. (**Attachment B.2.**)

**B.3.** Recommendation to approve **2022-23** general fund appropriation requests:

| <u>FROM BUDGET CODE</u>   |                      | <u>AMOUNT</u>       |
|---------------------------|----------------------|---------------------|
| 2250-430-03-9000-307      | SP ED CONTRACT SVCES | \$100,000.00        |
| 2250-490-03-9000-307      | SP ED BOCES          | \$100,000.00        |
|                           | <b>Subtotal</b>      | <b>\$200,000.00</b> |
| <br><u>TO BUDGET CODE</u> |                      | <br><u>AMOUNT</u>   |
| 2250-472-03-9000-307      | PRIVATE SCH TUITION  | \$200,000.00        |
|                           | <b>Subtotal</b>      | <b>\$200,000.00</b> |

REASON FOR TRANSFER REQUEST: To cover tuition costs for students attending private school.

**B.4.** Recommendation to approve **2022-23** general fund appropriation requests:

| <u>FROM BUDGET CODE</u> |                         | <u>AMOUNT</u>   |
|-------------------------|-------------------------|-----------------|
| 2850-448-08-6500-801    | FIELD TRIP EXP- M BAND  | \$227.65        |
| 2855-448-08-6800-309    | ATHLETIC ADMISSIONS- HS | \$106.76        |
|                         | <b>Subtotal</b>         | <b>\$334.41</b> |

| <u>TO BUDGET CODE</u> |                      | <u>AMOUNT</u>   |
|-----------------------|----------------------|-----------------|
| 5550-430-03-9000-510  | TRANS PUBLIC SERVICE | \$334.41        |
|                       | <b>Subtotal</b>      | <b>\$334.41</b> |

REASON FOR TRANSFER REQUEST: To cover the cost of tolls associated with travel for the Marching Band State Championships and two high school athletic events.

**B.5.** Recommendation to approve **2022-23** general fund appropriation requests:

| <u>FROM BUDGET CODE</u> |                     | <u>AMOUNT</u>      |
|-------------------------|---------------------|--------------------|
| 1670-200-03-9000-311    | CENT PRINTING EQUIP | \$22,000.00        |
|                         | <b>Subtotal</b>     | <b>\$22,000.00</b> |

| <u>TO BUDGET CODE</u> |                         | <u>AMOUNT</u>      |
|-----------------------|-------------------------|--------------------|
| 1680-490-03-9000-311  | CENTRAL DATA BOCES SVCS | \$22,000.00        |
|                       | <b>Subtotal</b>         | <b>\$22,000.00</b> |

REASON FOR TRANSFER REQUEST: To allow for costs associated with installing the upgraded Barracuda Email Security Gateway Appliance with Threat Protection in order to be eligible for BOCES aid.

**B.6.** Recommendation to approve a payment in the amount of \$31,423.12 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 10/31/2022.

**B.7.** Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

| Payment    | Location/ Project | Budget               | PO #S     | Inv # |
|------------|-------------------|----------------------|-----------|-------|
| \$3,100.00 | DW Prof. Svcs.    | 1621-443-03-9000-310 | A23-01174 | P01   |

**B.8. Extraclassroom Activity Treasurer Reports (Attachment B.8.)**

High School, October 2022  
Middle School, October 2022

- B.9.** Recommendation to accept, pursuant to receipt by Allison Brown, Superintendent of Schools, a gift from READ, in the total amount of \$25,000.00 to be appropriated to H1620.000.03.22BL to be used to reimburse part of the expense of establishing the Financial Research Lab and Trading Floor in the high school, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.
- B.10.** Recommendation to accept, pursuant to receipt by Craig Johanson, Roslyn Middle School Principal, a donation from their PFA., one (1) die-cut Roslyn Bulldogs metal sign to be placed in front of the school. **(Attachment B.10.)**
- B.11.** Recommendation to accept, pursuant to receipt by Dr. Scott Andrews, Roslyn High School Principal, a mini-grant from Rochester Institute of Technology, in the amount of \$600.00, to be appropriated to 2110.450.08.3000.801 to be used for PLTW programming, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.
- B.12.** Recommendation by Jason Lopez, Assistant to the Superintendent for Technology & Security Infrastructure (Information Technology Specialist III), to declare as surplus the attached items which are no longer operational or upgradable and have outlived their useful life. These items may be sold as scrap, put up for auction, or discarded as is deemed appropriate. **(Attachment B.12.)**
- B.13.** Recommendation by Dr. Michael Brostowski, Director of Health, Physical Education, and Athletics, to declare as obsolete the attached items which have outlived their usefulness and are no longer in use in the district. It is recommended that they be discarded. **(Attachment B.13.)**

### **CURRICULUM AND INSTRUCTION:**

- C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on November 1, 4, 8, 9, 15, 17, 18, and 22, 2022.
- C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on October 11, 17, 19, 25, 31, November 1, 2, 3, 4, 8, 9, 10, 14, 15, 16, 21, 28, 29, 2022.
- C&I.3** Recommendation to approve William Caruso to attend the SUCH Counselor Tour in Saratoga Springs, New York on April 23, 2023 through April 26, 2023 at a cost to the district not to exceed \$291.50. Schools included in tour are Skidmore College, Union College, Colgate University and Hamilton College.

- C&I.4** Recommendation to approve Craig Johanson to attend the ASCD 2023 Conference in Denver, Colorado on March 30, 2023 through April 3, 2023 at a cost to the district not to exceed \$2,884.00.
- C&I.5** Recommendation to approve Sallykaye Kaufman, an anticipated group of 70 students and 7 chaperones to attend the DECA State Conference in Rochester, New York from March 7, 2023 through March 10, 2023 at a cost to the district not to exceed \$50,391.88. [Total cost of trip is not to exceed \$101,093.08; student contribution including fundraising is \$50,701.20; district contribution is not to exceed \$50,391.88].
- C&I.6** Recommendation to approve John Paul Leonardi to conduct a site visit for a Roslyn student at the Chamberlain International School in Middleboro, Massachusetts at a date to be determined, in the Spring of 2023, at a cost to the district not to exceed \$831.00.
- C&I.7** Recommendation to approve Michael Goldspiel to attend the SXSW EDU (South by Southwest EDU) 2023 in Austin, Texas on March 5, 2023 through March 9, 2023 at a cost to the district not to exceed \$2,597.00.

#### **BOARD OF EDUCATION:**

**BOE.1 BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District hereby approves the Memorandum of Agreement between the District and Nassau County Board of Elections; and,

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said Memorandum of Agreement on behalf of the Board of Education.

**BOE.2 WHEREAS**, New York State Real Property Tax Law (“RPTL”) §467 provides for a partial exemption from real property taxation for qualifying senior citizens; and

WHEREAS, the Roslyn School District has previously, by resolution, provided for the partial exemption from real property taxation for its senior citizens pursuant to RPTL §467; and

WHEREAS, the New York State Legislature amended RPTL §467(3) to increase the maximum income eligibility for senior citizen partial exemptions; and

WHEREAS, subsequently, on September 19, 2022, Nassau County enacted Local Law 7-2022 allowing for the increase of the maximum allowable annual household income requirements to qualify for this exemption; and

WHEREAS, a school district may opt-in to the new income maximum by resolution after a public hearing; and

WHEREAS, the Board of Education has held a public hearing on the proposed amendment to increase the income maximum; and

WHEREAS, the Board of Education wishes to adopt the new income maximum consistent with RPTL §467 and Local Law 7-2022,

NOW, THEREFORE, BE IT RESOLVED, that the annual income of the owners or combined income of the owners for the calendar year set by RPTL §467(3) and Nassau County Local Law 7-2022 shall determine the percentage exemption granted to senior citizens of the Roslyn School District commencing with the 2023-2024 tax year; and

BE IT FURTHER RESOLVED, that the income of the owner or the combined income of the owners for the calendar year prior to the date that the application is filed, shall determine the percentage of assessed valuation which is exempt from taxation in accordance with the attached schedule; and

BE IT FURTHER RESOLVED that the partial exemption shall be made in accordance with the chart contained in the attachment to this resolution.  
**(Attachment BOE.2)**

**BOE.3** WHEREAS, New York State Real Property Tax Law (“RPTL”) §459-c provides for a partial exemption from real property taxation for qualifying persons with disabilities; and

WHEREAS, the Roslyn School District has, by resolution, provided for the partial exemption from real property taxation for its qualifying persons with disabilities pursuant to RPTL §459-c; and

WHEREAS, the New York State Legislature amended RPTL §459-c(5) to increase the maximum income eligibility for persons with disabilities’ partial exemptions; and

WHEREAS, subsequently, on September 19, 2022, Nassau County enacted Local Law 8-2022 allowing for the increase of the maximum allowable annual household income requirements to qualify for this exemption; and

WHEREAS, a school district may opt-in to the new income maximum by resolution after a public hearing; and

WHEREAS, the Board of Education has held a public hearing with regard to the proposed amendment to increase the income maximum; and

WHEREAS, the Board of Education wishes to adopt the new income maximum consistent with RPTL §459-c and Local Law 8-2022,

NOW, THEREFORE, BE IT RESOLVED, that the annual income of the owners or

combined income of the owners for the calendar year set by RPTL §459-c(5) and Local Law 8-2022 shall determine the percentage exemption granted to persons with disabilities of the Roslyn School District commencing with the 2023-2024 tax year; and

BE IT FURTHER RESOLVED, that the income of the owner or the combined income of the owners for the calendar year prior to the date that the application is filed, shall determine the percentage of assessed valuation which is exempt from taxation in accordance with the attached schedule; and

BE IT FURTHER RESOLVED, that the partial exemption shall be made in accordance with the chart contained in the attachment to this resolution.  
**(Attachment BOE.3)**

**Ms. Ben-Levy moved, seconded by Mr. Levine and carried by a vote of 4-0, (Messrs. Koonin, Seinfeld and Dr. Valauri absent) to accept the Personnel Agenda Items P.1 - P.2, Addendum P.1, Business/Finance Agenda Items B.1 – B.13, Curriculum and Instruction Agenda Items C&I.1 – C&I.7, and Board of Education Agenda Item BOE.1 – BOE.3 as a consent agenda.**

#### **Adjournment**

**There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Mr. Dubner, carried by a vote of 4-0, (Messrs. Koonin, Seinfeld and Dr. Valauri absent) to adjourn at 7:07 p.m.**

Respectfully submitted,  
*Nancy Carney Jones*

**Nancy Carney Jones  
District Clerk**